



The 3rd National
2005 APIA Spoken Word & Poetry Summit

"First there was the word...then there was the fist!"

August 18-21, 2005 :: Boston, MA :: www.bostonprogress.org/summit

**Call for Workshops
Application Form**
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Return Form to:

East Meets West Bookstore
934 Massachusetts Avenue
Cambridge, MA 02139
ATTN: Workshop Proposal

or

summit@bostonprogress.org
Subject: Workshop Proposal

- You may submit your proposal by mail or e-mail: type up the answers to the questions and send it back to summit@bostonprogress.org.
- All information must be typed or printed legibly. If accepted, information as it appears in the proposal will be used in the program and publicity materials. Please include what participants will learn, what activities will be used and the level of experience needed by participants to benefit from the session.
- **SUBMISSION DEADLINE:** Postmarked June 24, 2005. Your proposal will be judged based on the information provided in the proposal.
- We are accepting proposals for both youth workshops and general workshops. Youth Day will be held Thursday, August 18; general workshops will be held Saturday, August 20. Workshops are 75 minutes long; if you think there may be an issue with time, please state that in your application.
- If selected, a presenter agrees to register for the conference using a conference registration form; registration fee will be waived. Presenters will agree to work with summit organizers to furnish handouts, communicate with co-presenters, and provide additional equipment that summit organizers are unable to provide.
- Space is limited. Even great workshop proposals might not be accepted as we hope to present a small, but diverse slate of workshops to participants.



Call for Workshops Application Form (Page 2 of 3)

Workshop Title: _____

For which day is this workshop proposed? (circle one) Youth Day, 8/18 General Summit, 8/20

Workshop Abstract: (If accepted, the abstract may be included in the program and publicity materials.)

Workshop Description: (Provide a description of what attendees will learn and what activities you will use. Also please indicate what types of experiences might participants have that would make this workshop the most beneficial.)

Room Setup and Presentation Aids: (Let us know what kind of setup is ideal, and what kind of setup is acceptable, and what kind of setup is not. Is a classroom with chairs in a circle OK? What if people sit on the floor or in rows? Do you want to do it outside? Do you need a projector or chalkboard?)

Have you presented this workshop before? YES / NO

If yes, where and when? _____

Are you open to combining your workshop with another facilitator? YES / NO

Other information we should know: _____



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Lead Facilitator: (This person is responsible for communicating between summit organizers and co-facilitators. Please provide your primary contact information.)

First Name: _____ Last Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

Bio: _____

Co-Facilitator: (Attach additional sheets for additional presenters.)

First Name: _____ Last Name: _____

Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____ Website: _____

Bio: _____

Facilitator Agreement:

If accepted, I understand and agree to the following:

- I will participate in the summit as any other participant would; my registration fee will be waived;
- I will be responsible for all costs related to transportation, room, and board, less a per diem of \$20 for every full day of the conference I attend;
- I will work with summit organizers to furnish handouts and other materials and equipment needed for my own workshop;

Lead Facilitator Signature: _____ Date: _____